

**Information Network of Kansas
Board Meeting
May 1, 2008**

The May 1, 2008 meeting was held at the KDOT Office, 700 SW Harrison, 2nd Floor, Topeka, KS 66603. At 10:02 a.m. on behalf of Chairman Yunk, Vice-Chair Dunham called the meeting to order.

The following Board members and proxy were present: Stan Ahlerich, Amy Blankenbiller Tim Blevins, Cynthia Dunham, Duncan Friend, Denise Moore, Dennis Slimmer, Ron Thornburgh, Joan Wagnon, and Tom Winters. Others present were: Jim Hollingsworth, INK Executive Director; Phil Elwood, INK General Counsel; Lisa Counts, Michael Cook, Shane Myers, DiAnna Wages, and Wayne Dirks, Kansas Information Consortium (KIC); Dan Korber, Kansas, Inc.

Approval of Minutes

Dunham referred to the minutes of the April 3, 2008 meeting and requested corrections.

A motion was made by Winters to approve the April 3, 2008 minutes. Seconded by Slimmer. Motion carried.

Treasurer's Report

Thornburgh deferred to Hollingsworth to provide the Board with an overview of the INK Financials for the period ending March 31, 2008. Hollingsworth noted revenues and expenses were comparable to last year's figures.

Hollingsworth noted budgetary figures were not included in this report, as Mize, Houser & Company was in the process of programming changes to align INK's fiscal year to the calendar year.

A motion was made by Thornburgh to approve the INK Financials for the period ending March 31, 2008. Seconded by Winters. Motion carried.

Hollingsworth referred the Board to a draft Chart of Accounts, which provided a re-categorization of the revenue and cost accounts. The intent of this report was to provide both a low and high-level view of INK applications. Discussion ensued regarding the report.

Hollingsworth noted the financial report layouts would essentially remain the same; however, this mapping process would provide an enterprise view of applications for the Board and provide more flexibility with regard to customized reporting by application, agency or branch of government. Hollingsworth requested Board approval to include the report in future financial reports, noting the Board may provide suggestions to improve the report.

Dunham requested a motion to include the report.

A motion was made by Thornburgh to include the revised Chart of Accounts in future financial reports to the Board. Seconded by Winters. Motion carried.

Network Manager Report

Counts provided the Board with an overview of the Network Manager Report, requesting any questions or clarifications.

Counts introduced Michael Cook, Director of Development for Kansas.gov, noting Scott Morrison has moved into a Senior Developer role.

Counts provided the Board with a copy of the NIC Inc. 2007 Summary Annual Report.

Counts noted the District Courts search tool reached 75 counties, as 11 counties were added during April 2008.

Counts noted executive sponsorship letters were delivered to participating stakeholders in the redesign of the Kansas Business Center (KBC) to receive their commitment to the initiative. Counts noted in-depth agency interviews were being conducted to determine what was/wasn't working with the KBC.

Counts noted Kansas.gov completed the 2nd onsite visit from CyberTrust on April 23, 2008 and expected certification from the security audit in June 2008.

Counts noted testing of the new project management software (DAPTIV) occurred throughout April 2008.

At 10:20 a.m. Wagnon joined the meeting.

Counts noted there were 7 new Contract(s) for the Board to review from April 2008:

- **Harper, Stevens, Stanton, Grant, Morton, Montgomery and Kingman Counties** request INK assistance for providing online district court searches.

A motion was made by Winters to approve the Harper, Stevens, Stanton, Grant, Morton, Montgomery and Kingman County Contracts with INK. Seconded by Thornburgh. Motion carried.

Executive Session

At 10:20 a.m. Winters moved that the open meeting of the Information Network of Kansas be recessed for a closed, executive meeting pursuant to Joint Rule 5 of the Joint Rules of the Senate and House of Representatives and subsection (b) (13) of KSA 2000 Supp. 75-4319, as amended by Section 2 of Chapter 190 of the 2001 Session Laws of Kansas, for the purpose of discussing contract issues related to the attorney-client privilege. Dunham requested Hollingsworth attend the Executive Session. No binding action shall be taken during closed or executive recesses and that the Information Network of Kansas resume the open meeting in this room, 2nd Floor of the KDOT offices at 11:00 a.m., and that this motion, if adopted, be recorded in the minutes of the Information Network of Kansas and be maintained as a part of the permanent records of the Board. Seconded by Wagnon. Motion carried.

At 11:00 a.m. Dunham reported no binding action had been taken.

Executive Director Report

Hollingsworth provided the Board with the Executive Director Report, requesting any questions or clarifications. Hollingsworth provided the Board with a Mini Grant request from the Kansas Juvenile Justice Authority to provide the ability to utilize the web content management system offered by INK. Hollingsworth stated the request will provide JJA the benefit of web page updates without the need of specialized programming staff and is supported by the draft State Information Management Plan with regard to a common look and feel across all state agencies. Discussion ensued. A motion was made to approve the Mini Grant Application for the Kansas Juvenile Authority for the amount \$5000 by Winters and seconded by Wagnon. Motion carried.

A motion was made to approve the Executive Directors Report by Slimmer and seconded by Winters. Motion carried.

Other Business

Adjourn

With no further business, at 11:45 am, Dunham requested a motion to adjourn the meeting. A motion was made by Wagnon to adjourn the meeting. Seconded by Ahlerich. Motion carried.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Joan Wagnon".

Joan Wagnon
Secretary